



## Willow Wood Volunteer Role Description

<b>Volunteer Role:</b>	Volunteer Van Drivers Mate (occasional driving)		
<b>Location:</b>	Community		
<b>Role Description</b>			
<ul style="list-style-type: none"><li>• Act as a driver's mate to the van driver to the Willow Wood Hospice vehicle.</li><li>• Occasional driving a Willow Wood Hospice vehicle within the Tameside area as directed by the Line Manager</li><li>• Loading and unloading donated items from a vehicle</li><li>• Adhere to Willow Wood Hospice policies and guidelines</li><li>• An up to date driving licence with a copy given to the Hospice Volunteer Manager annually</li><li>• Good communication skills</li><li>• To be empathetic and supportive</li><li>• To work harmoniously with colleagues and other Volunteers</li><li>• We will provide an induction pack, ongoing support and all necessary training required to perform the role</li><li>• To have a courteous and friendly manner.</li><li>• To always give excellent customer service.</li><li>• Heavy lifting of furniture to the van. (Some heavy lifting is required on to the van).</li></ul>			
<b>Date Updated:</b>		<b>Name:</b>	