

Willow Wood Volunteer Role Description

Volunteer Role:	Volunteer Café Assistant/Kitchen Assistant		
Location:	Community		
Role Description			
<p>Are you looking to use or gain customer service skills, confidence and meet new people, in a friendly and exciting environment? This could be for you! We have a Café in The Pad in Stalybridge, who welcomes lots of customers each day. We will provide training and ongoing support throughout your journey with us to make sure you are happy in your volunteer role.</p> <ul style="list-style-type: none"> • All aspects of ensuring the smooth running of the Cafe throughout the week • Providing a pleasant and friendly service to customers • Being an active member within a team of staff and volunteers, showing empathy and support and good communication skills • Preparing and cooking (e.g. sandwiches, breakfasts, jacket potatoes, salads, toasted items) • Making and serving hot and cold drinks • Taking orders, using a cash register and card machine. • Serving food and drinks to customers tables. • Washing dishes, clearing and clearing tables • Cleaning and tidying of kitchen and café area • Load and unload the dishwasher • Maintaining and adhering to all Willow Wood Hospice policies and guidelines which include confidentiality, food hygiene standards, and health and safety • To undertake relevant training when necessary • Various hours and work patterns available. 			
Date Updated:	November 2018	Name:	Tina Pringle